



is a leading international development consultancy with forty years of experience providing technical assistance services in economic, social and organizational development, mainly in international markets.

Having implemented more than 500 projects in 116 countries, we believe that the impact and sustainability of public policies depends on collaborative work with partners and clients and on drawing on our four decades of experience to develop solutions that meet the specific challenges of each new assignment.

CESO's Business Development Department, responsible for tendering for new projects, is recruiting a Project Manager who can make a decisive contribution to our team's capacity to continue consolidating our activity.

## FWC -Project Manager, Business Development Department

*(Ref. DCM 20/02 - May 2020)*

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The European Commission (EC) is one of CESO's major clients. Since 2000, CESO has regularly provided consultancy services to the EC under the Operational Framework Contracts for Services (EC FWC) in several countries and domains. For the years 2018-2022, CESO integrates different consortia for the Multiple Framework Contract of Services for the Implementation of External Aid 2018-2022 (FWC SIEA 2018 in the following fields:

- Lot 1: Sustainable Management of Natural Resources and Resilience
- Lot 2: Infrastructure, Sustainable Growth and Jobs
- Lot 3: Human Rights, Democracy and Peace
- Lot 4: Human Development and Safety Net
- Lot 5: Budget Support
- Lot 6: Innovative Financing for Development

CESO is currently hiring a Project Manager to support the Business Development Department, notably with Framework Contract

Main Responsibilities of a Framework Contract (FWC) Project Manager:

- Analyse Tender Documents and Terms of References for new projects, in a wide variety of sectors;
- Assess profiles and CVs of consultants to mobilize suitable candidates for each project;
- Prepare technical and financial offers;
- Maintain and strengthen the network of partners, consultants and international funding agencies

If you are interested, before sending your application, please consider (Minimum requirements):

- Do you have a University degree in economics, management, international relations, human resource or related field?
- Do you have, at least 4 years of relevant professional experience, international cooperation and development?
- Do you have, at least 2 years of experience in preparing EU tenders for services or grants?
- Are you motivated to, pro-actively and autonomously (not alone), take up your tasks?
- Do you have strong communication skills, both in English and Portuguese? - For non-Portuguese natives, intermediate knowledge of the language will be considered adequate
- Do you have good computer skills - especially in MS-Word® and MS-Excel®?
- Are you motivated with the possibility of joining a leading international development consultancy Company?

If you answered **“yes” to ALL the above questions, then consider** (Additional Requirements):

- Do you have specific training in the area of international cooperation and development?
- Do you have specific professional interest and/or previous experience in the areas of Private Sector Development, Trade, Employment promotion and/or Education in the context of international development?
- Do you have a good command of French and / or Spanish?

Location: Office in Lisbon. It is not anticipated the need for international travel.

Report: Business Development Director

Start Date: June 2020

Duration: 12 months (extendable)

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**If you answered “yes” to ALL Minimum requirements and to, at least, one of the Additional requirements, send us your application through the online form [FWC- Project Manager DCM 20/02](#) by June 4<sup>th</sup> 2020.**

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*We ensure confidentiality throughout the process.*